

## NOVEMBER 19<sup>th</sup>, 2012 PARENT GROUP MEETING NOTES:

•Shahna Paul, Ember Powell, Alaina McCully, Janelle Kerr, Klaire Vogt, Loretta Griffis, Allison Smith, Jodie Frederick, Amanda Bashaw, Stacy Doumit, Tiffany Demeerleer, were in attendance.

•We discussed the possibility of adding crossing signs at Monica Street. We also talked about the possibility of adding a crossing guard there. One of the things we decided on was to purchase a "Kid Alert" visual warning system to put there. This is one of those little green guys with a flag to remind motorists to slow down in a school zone. It was talked about that the City of Troy is discussing making zoning changes so that they would be able to make some speed limit changes in the school zone. We thought it might be a good idea if one or a couple of us were present at the next city council meeting to maybe discuss this further. Amanda, Jodie and Alaina said they would be willing to go to the meeting as parent group representatives. Some suggestions were made to have a presentation about the dangers of driving too fast in a school zone and that this should be in a setting that would reach out to adults as well as students. Also, a flyer in the Wednesday folders or a piece in the Troy Talk could be helpful.

•Next we talked about having an author of children's books come and talk to the Elementary students. They would be able to either give a group presentation or a class by class type of talk. Karma Wilson was one example. The students would be familiar with her books and this would be exciting for them. The cost for a visit is \$2200 for one day. The parent group would be willing to fund part of this but some other options were discussed. One thing we thought might help with the cost is to see if a couple of schools in Moscow might be interested in splitting the cost and have Karma go over there for presentations as well. Shahna will do a little research on this and we will discuss it more at a later meeting.

•We decided not to meet in December unless we have a pressing matter to discuss. Otherwise, we can keep in touch through email if something does come up that needs to be decided on. If anyone has anything that needs to be discussed or decided on, please email Shahna.

•Ron Vogt will make us new signs vinyl for Strawberry Lemonade and Craft Fair. Shahna will get in touch with him to get the process started for this. We also talked about maybe purchasing Parent Group T-shirts to wear at events so we will be better represented.

•Our information is up on the school's web site, Suzette can also add pictures. This is very cool!! Thank you Suzette☺ There will be a flyer going in next week's Wednesday folder to sell the shorts. It will also include an offer to have them wrapped for Christmas presents, so we talked about the possibility of having a wrapping night if we get a lot of order for this. Loretta gave the Treasurer's report. We have \$9534.82 after helping with the craft fair food, the popcorn machine, purchasing the head phones and paying taxes that were due.

Thank you for those who attended, make sure to let Shahna know if anything comes up in the next few weeks.

Happy Holiday's everyone!!

TES Parent Group  
Meeting Minutes  
January 28th, 2013

In attendance: Tami Noble, Allison Smith, Janel Kerr, Heidi Heath, Cindy Stearns, Amanda Bashaw, Loretta Griffis, Shahna Paul

#### Treasurer Report

- Box top money and Lottery scratch money was deposited into the school account.(\$850.00)
- Current Balance \$8608.33

#### Two Requests for Funds

- Mrs. Scharnhorst-100 day celebration, \$84.24 approved by all in attendance.
- Crystal Tibbals-Mars Rover competition for 6th graders, \$300.00 approved by all in attendance.

#### Discussion:

Do we want to purchase a brick for the new fire house cost is 100.00? The fire department donates time and money for Santa to come to school as well as many other things in the community for our elementary kids. It was agreed to purchase a brick and put Troy Parent Group on it.

#### Follow up about the crosswalk by Monica Street/little green man?

Loretta has the little green man in her garage, we are free to use it but no one has come to pick it up. Shahna will schedule us to be on the next city council agenda. The plan is to ask for our city police officer KT Whiteley to sit near the Monica Street exit to slow people down. Also we will ask the city to purchase a street sign that can sit in the middle of the road warning drivers that there are pedestrians.(Similar signs can be seen near Lena Whitmore

in Moscow during drop off and pick up.)

There was discussion about changing the meeting date and time. The consensus was at this time to leave the meetings as they are. Further discussion in the future is welcome.

Upcoming Events:

Spudingo will be April 12, 2013 in the Multi purpose room.  
5:30-6:30 food served and then 6:30 to 9:30 bingo.

Some prizes have been purchased but we need more.  
Also need ideas for bags to carry the money on the night of Spudingo.

Next meeting is February 19th at 7:00. This is President's Day.

## PARENT GROUP MEETING NOTES FEBRUARY 18<sup>TH</sup>, 2013:

- Shahna Paul, Loretta Griffis, Tami Noble, Jodie Frederick, Ember Powell, Janelle Kerr and James Fry were in attendance.

- Shahna and a few other parent group members were able to attend the recent Troy City Council meeting. They were met with a lot of support for increasing safety at the school crossings. They are, in fact, planning to purchase flashing signs to have at the Monica Street crossing to help avoid any accidents with our children who walk home after school. The city council will incur the cost, but if they find that it is more costly than they anticipate, the parent group may be asked to pick up a little bit of the bill. This is a worthwhile cause, the parent group will be happy to help if necessary.

- James Fry is currently taking classes at the U of I and studying under Janelle Kerr in the engineering program. The program has offered a STEM (science, technology, engineering and math) fair to our elementary children for the past few years. Unfortunately, this year will be the last year they will be able to offer it here at Troy as the program is relocating. James talked about the importance of the STEM fair and is hoping the program will continue in the coming years. He is hoping the parent group will be in support of the program as well. He is not yet sure what his role will be or what role the parent group may take. He just wanted to make us all aware of the importance of the program and what it has to offer our students. There will be more information on this topic in the coming months.

- We have a lot of donations for SPUDINGO (April 12<sup>th</sup>) so far. This is a very fun event!!! Those of you who have not participated before, you are in for a treat. We will be planning the event at our next meeting on March 18<sup>th</sup> so make sure and be there to find out what it is all about.

## PARENT GROUP MEETING NOTES FOR MARCH 18<sup>TH</sup>, 2013:

- Shahna Paul, Tiffany Demeeler, Stacey Doumit, Allison Smith, Klaire Vogt, Loretta Griffis, Jodie Frederick, Tami Noble, Amanda Bashaw, Cindy Gray, Alaina McCully and Crystal Tibbals were in attendance.

- Treasurer's report was \$8,129.61.

- Spudingo is set for April 12<sup>th</sup>. We made a plan for who would be collecting bingo money, who was manning the change table and who will be helping in the kitchen. We have everything pretty much covered but if you were not able to attend the meeting and would like to help, please let Shahna know and we will see where we may need a little extra help. We will be starting dinner at 5:30 so we should try and be there around then. Tami Noble will be manning the change table again and she will be there at 5:15 to get set up. Allison Smith will be heading up the kitchen crew and will be there most of the afternoon getting food prepared. There is a banner being made to advertise for Spudingo and we will have announcements in the Troy Talk and on the radio. We will also be hanging flyers around as well. Remember that any and all are welcome to attend, so tell everyone!!

- Loretta had a preliminary list of prizes for bingo and it looks very good. There are a lot of nice things and it should turn out to be a great night.

- We had a funding request from Mrs. Goucher. She is the special education teacher and she has a "life skills" cooking program. The request was to help with the cost of recipe ingredients and such. We approved the request.

- Our next meeting will be April 15<sup>th</sup> at 7:00 pm and we will be discussing the results from Spudingo. Hope to see you all at Spudingo!!!

TES Parent Group Meeting  
September 16, 2013  
TES Conference Room

Everyone helped with Box tops and Campbell's soup labels during the meeting.

Members present: Andrea Abbott, Tiffany DeMeerleer, Brandi Chastain, Shahna Paul, Tami Noble, Heidi Heath, Superintendent Castro, Loretta Griffis, Kristi Holden, Tyrell Trout, Principal Vogt, Stacey Doumit

Shahna called the meeting to order at 6:34 p.m. and everyone introduced themselves.

Shahna gave an overview of the TES Parent Group. She talked about some of the fundraisers we conduct every year (Idaho Scratch for Schools, Craft Fair, Spudingo & Strawberry Lemonade Stand at Troy Day), our support of Back to School Night, Teacher and Staff Appreciation Days, and the financial support we provide (classroom equipment, playground equipment and landscaping, school garden, field trips, etc.). Loretta put together a basket for our custodial staffperson, Jo Lynd for last week. Recognition for kitchen staff is October 10-17 and transportation staff is October 21-25.

Dr. Castro visited with the group and let everyone know how much she appreciates our involvement and the invitation to the group's meetings.

Shahna talked about the process of approving Teacher Funding Requests. In situations where we do not have a meeting in time for requests to be approved during a meeting, voting is done via email.

Box tops were discussed – they are used to buy playground equipment like balls and jump ropes. In the past, one person has taken care of collecting, cutting and mailing them. We all talked about continuing what was started tonight where box tops and soup labels can be trimmed and packaged during meetings.

Tyrell talked about the Safeway receipts fundraiser. There is a code on the bottom of each receipt. If the code is entered online designating Troy Schools, our school will receive a donation. So every receipt that can be entered within the dates it's eligible will provide a contribution to our school. Tyrell volunteered to create a flyer for the Wednesday folders explaining the fundraiser. An email will also be sent to the Parent Group with the information.

It was suggested that creating committees would give everyone an opportunity to be involved with activities they're interested in and allow responsibilities to be shared with many members. This way tasks won't have to fall on just a few members. Everyone had the opportunity to volunteer for the following committees:

**Spudingo**

Brandi C.  
Heidi  
Alaina  
Tami  
Andrea  
Allison  
Loretta (prizes)

**Staff Appreciation**

Heidi  
Stacey

**Craft Fair**

Andrea  
Heidi  
Kristi  
Loretta (chair)  
Stacey (pie booth)

**Lemonade Stand**

Shahna  
Tiffany  
Heidi

**Scratch Tickets**

Heidi & Jason  
Wendy & Jim

**Box Tops & Safeway**

Tyrell  
Loretta

Anyone interested can serve on a committee – we ask everyone to participate in any and all activities as they are able and interested – you are NOT required to be on a committee to be involved.

Loretta discussed finances and what transactions have occurred this past month. We talked about what is usually presented from a financial aspect at monthly meetings of some of the other school organizations. A financial statement including beginning balance, monthly transactions, and ending balance is usually sent out with the upcoming meeting's agenda. We will follow that format with future meetings.

Loretta talked about Craft Fair food needs and what still needs to be done to prepare for the Craft Fair. Alaina will make a sign up flyer to put in the teacher's lounge for lunch food items donations.

Principal Vogt spent a few minutes sharing her experiences with some of the other school organizations she works with and how they conduct meetings and structure themselves. They set up "Norms" which are expectations for meetings that everyone has agreed on. One is a voting system – 3 = agree, 2 = undecided (if you vote with 2 you are able to speak and question the topic), 1 = disagree. Everyone is respectful and listens to concerns over the issue being voted on. The majority decides the vote. An Action Plan is in place for each meeting, which includes topics where decisions need to be made. Norms are included when every agenda is distributed. By laws are considered the "rules" of the organization.

We also talked about a mission for the group and setting goals. We will send the mission out with these minutes and ask everyone to review it and provide feedback so when can make any changes at the next meeting.

Heidi gave everyone a copy of our proposed by-laws. This is another document we'd like everyone to review and provide feedback on by the next meeting. Superintendent Castro added that a mission statement should help the group stay on task and focused. It's good to keep it on the agenda and with emails, to have a constant reminder of why we are here and what our purpose is.

Everyone listed a few "norms" on a post it and Principal Vogt tallied the results. Based on the results, we will include the following norms with each meeting:

- timing agenda items (allotting time frame for each item)
- staying on task
- setting goals
- respect opinions
- follow parliamentary procedure

Another topic raised was making sure we have a protocol for reimbursements. Heidi has a template she can provide.

Principal Vogt asked for volunteers to represent TES on the district's Technology and Calendar Committees. Stacey will be a rep. for the Technology Committee and Heidi will be a rep. for the Calendar Committee.

Meeting adjourned ~8:00.

Respectfully Submitted,

Stacey Doumit (for Jodie Frederick)

## TROY PARENT GROUP MEETING NOTES FOR OCTOBER 21, 2013:

- Loretta, Kristi, Tami, Andy, Heidi, Klaire, Jen, Stacey, Shahna, Alaina, Tiffany, Jodie and Cindy G. were in attendance.

- The meeting "NORMS" were read as was discussed at the last meeting which will help to streamline the meetings.

- There was a reminder regarding voting process: 3=agree, 2=undecided (if you vote "2" you are able to speak & question the topic), 1= disagree

- The meeting was called to order by Shahna. We had a brief welcome and introduction.

- The meeting notes from September were approved.

- Loretta read the Treasurer's report. She reported that the balance in the checking account is \$11,617.78. There is also \$611.21 at the elementary school for the teachers/staff to use when the standard approval method would take too long. There is \$345.20 available at the elementary school from "Scratch for Schools" to use as needed as well. Both still need approval from 3 officer/members before any funds are disbursed.

- We held the election of new officers and the results are as follows:

President: Stacey Doumit

Vice president: Tiffany Demeerleer

Secretary: Shahna Paul

Treasurer: Loretta Griffis

- We went over the standing committee report and talked about the Craft Fair. The event was very successful this year. Thank you to all who volunteered your time and energy to make it that way!! We raised \$2231.55 overall and it breaks down as follows: \$1060 on vender tables, \$415 on spaghetti lunch, \$524 on pie sales, \$405 on silent auction baskets and \$125.25 on raffle ticket sales. The craft fair ran very smoothly and was overall a great day. One thing we did differently was not serving the vendors their lunch and that was much easier on the kitchen crew and the overall result. A suggestion was made to either lower the price for the minimum bid or to not have a minimum bid at all on the baskets as they were slow to get bids and all of the baskets were donated so any money's earned is profit for us.

- “Scratch for Schools” is October 22<sup>nd</sup>. Heidi Heath and Wendy Fredrickson along with their spouses will be heading down to scratch as many lottery tickets as they can and earn our school even more money!!

- Loretta purchased and delivered staff appreciation goodies for the bus driver’s for this week.

- Tyrell reported on the Safeway receipt fund raiser. We raised some money from it and learned a lot about how it works so we will be more successful at it next time. We talked about who we may know who works at Safeway who could let us know when that promotion is running again. So be watching for information in the future with ways you can help.

- Jen and Klaire reported briefly on the new technology that will be introduced at THS. It is called Google Chrome books, laptops for the students. They will get gmail accounts set up, which will be monitored, but they will be utilized by students in a positive way.

- Unfinished business was to approve the mission statement and bylaws. We voted to change the mission statement to read: “The Troy Elementary Parent Group is a group of parents and volunteers who help to provide our school, staff and students with resources to help support the current curriculum and programs that would enhance and support student outreach learning and educational experiences”.

Next unfinished business was to approve the bylaws and adopt them in to force. Changes are as follows: 1) We will be acquiring a Post Office Box for TPG use. 2) We changed the term “member” to “volunteer” to be used instead in all articles herein and in the future. 3) Member/volunteer will not be required to attend 60 % of the meetings as we have standing event committees for volunteers to sign up and help at.

That was as far as we got on the bylaws in the allotted time and we will pick up where we left off at next meeting during the “unfinished business” time of the agenda.

Thank you all for attending and bringing all of your great ideas and comments! Hope to see you all at our next meeting on Monday November 18<sup>th</sup> at 6:30 PM in the conference room at TES.

November 18, 2013

Meeting was called to order at 6:35 p.m. by Stacey Doumit.

Those in attendance; Allison Smith, Cindy Gray, Klaire Vogt, Loretta Griffis, Andi Abbott, Tiffany DeMeerleer, Shahna Paul, Stacey Doumit.

Andi Abbott moved to approve the minutes from the meeting on October 21<sup>st</sup>, 2013 and Cindy seconded it. Minutes from last meeting were approved.

Loretta reported that Heidi Heath will help her set up the report to reconcile the bank statement. This will be done by January meeting. Current balance in the TPG account is \$11,477.50.

No other business from Craft fair or Staff Appreciation Committees and boxtops are caught up. We can only turn them in two times a year. Loretta Griffis will show Klaire Vogt what can be purchased on the boxtops online store.

Stacey Doumit is going to send out an e-mail to individuals on the TPG list asking if they are willing to work on a specific fundraiser or committee. The TPG group realizes that people are busy but that they might be willing to work one fundraiser and or donate items for our three major fundraisers.

The TPG parent group will go through its inventory by the January meeting and post it in the next meeting minutes.

Spudingo Committee: We will revisit this right after the holidays and set a date for Spudingo. If you know anyone who is willing to donate prizes for Spudingo please contact a parent group member.

School Calendar committee updates: None at this time

Technology committee updates: The elementary school has received some new computers from the technology budget.

TPG finished revising the bylaws. The items listed below are the sections that were approved and or amended.

#### **Article V**

Tiffany DeMeerleer moved to have the meeting at 6:30 p.m. on the third Monday of the month. Loretta Seconded. Majority vote-approved.

Section 2: Majority voted to approve section 2 as is.

Allison Smith voted to approve Section 3 and 4 Tiffany DeMeerleer seconded. Majority vote approved.

#### **Article VI**

Cindy made the motion to accept Article VI. Andi Abbott seconded. Vote passed.

## **Article VII**

A motion was made by Andi Abbott to approve Article VII and Loretta Griffis seconded. Vote passed.

## **Article VIII**

Cindy Gray moved to accept Article VIII and Tiffany DeMeerleer seconded. Vote passed.

Other discussion and changes:

**Article V, Section 3:** Cindy Gray moved to amend Section 3 to state; vote will include a “majority of the individuals present at the meeting” Tami Noble seconded. All approved. In addition, look at Section 3 of Troy Parent Group Bylaws for further information.

New Business:

The parent group discussed some other appreciations during the holidays for the school board and the teachers.

December 19<sup>th</sup> and 20<sup>th</sup> holiday feast. Please contact a parent group officer for more information on how you can help.

Smoked turkey

Salad rolls

Fruit tray

We have an official address: P.O. Box 392, Troy, ID 83871. Thanks to Heidi Heath for securing a P.O. Box for the group!

Stacey Doumit made a letterhead template and showed all members for approval and suggestions.

Loretta Griffis suggested that the parent group raise funds to redo the elementary playground next summer. Klaire Vogt reported that the district is looking at updating the playground and fixing it so that it slopes differently to allow for better drainage.

Next meeting will be held in January. THERE WILL NOT BE A DECEMBER MEETING. Bylaws will be sent out for further suggestions and a final review.

Adjournment - Cindy Gray moved to adjourn and Tiffany DeMeerleer seconded.

Meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Shahna Paul  
TPG Secretary

Minutes for January 20, 2014  
Troy Elementary Parent Group  
6:30 p.m. - TES

- I. Call to Order – Meeting was called to order by Stacey Doumit at 6:34 p.m.
- II. Attendance: Kristi Holden, Loretta Griffis, Andi Abbott, Shahna Paul, Tami Noble, Stacey Doumit, Tiffany DeMeerleer, Crystal Tibbals, Allison Smith
- III. Secretary’s Report – Shahna moved to accept the minutes, Loretta seconded. Approved
- IV. Treasurer’s Report – Everyone received January Financial Statement with the agenda. They beginning balance (ending balance in November) did not match with the checkbook’s. This will be adjusted and corrected before the next meeting. Allison moved to accept Treasurer’s Report as is, Tiffany seconded. Approved
- V. Teacher Funding Requests
  - A. Mars Rover – Mrs. Tibbals explained what the Mars Rover program is and told everyone that 17 students have signed up. Total cost of the request was \$340.00. Tami motioned to approve request, Tiffany seconded the motion. Motion passed.
  - B. Movie Passes – Mrs. Tibbals shared the Eastside Village Cinemas fundraiser for the Troy School District. There was discussion about pursuing this as a fundraiser. Kristi Holden said she would look into it for us and report back to TPG.
- VI. Standing Committee Reports
  - Craft Fair** - no report
  - Staff Appreciation** - The Staff lunch in December went well. Stacey wrote up a budget summary of what she spent, she also reported that there were quite a few donations.
  - Box Tops/Soup Labels** - We have \$315.00 in boxtops. Loretta will save until March 1, which is the next deadline to turn in. The school has spent some of the points for new equipment.
  - Spudingo** –
    - After discussion regarding dates for Relay for Life, it was decided to set the Spudingo date for April 11, 2014
    - 5:30-6:00 p.m. dinner
    - 6:00-9:00 p.m. Bingo
    - Inland Cellular will donate \$200.00 for food
    - Motion was made by Kristi to sponsor a round of bingo for the Troy Relay for life team, Tami seconded. Motion passed. Kaye Girard is the Relay for Life team chair person.
  - Lemonade Stand** – no report

January 20, 2014

- VII. Special Committees Reports – Technology, Calendar – *Technology meeting later this month. No Calendar Committee report*
  
- VIII. Unfinished Business
  - A. Final vote on Bylaws - Tiffany moved that we approve the bylaws for the 2014 school year. Allison seconded. Motion passed.
  - B. Inventory location - Stacey suggested that we discuss what we have before purchasing more supplies. At the next meeting we will discuss location possibilities with Mrs. Vogt.
  
- IX. New Business
  - A. Distinguished Young Miss Scholarship donation. Julie Fry sent a letter to the parent group asking for a scholarship donation of \$100.00. Tami moved to give money to Distinguished Young Women Scholarship, Stacey seconded. Motion passed.
  - B. Cash boxes – Loretta discussed purchasing a cash box. Kristi moved to purchase two cash boxes for the TPG parent group, Allison seconded. Motion passed.
  
- X. Announcements
  - Possibly selling cups at THS Basketball Games - Stacey will check with THS Student Council to see if we can sell our cups at one of the basketball games.
  
- XI. Adjournment – Shahna moved to adjourn the meeting, Allison seconded. Motion passed. Meeting ended at 7:35 p.m.

*The Troy Elementary Parent Group is a group of parents and volunteers who help to provide our school, staff and students with resources to help support the current curriculum and programs that would enhance and support student outreach, learning and educational experiences.*

Minutes for February 18, 2014  
Troy Elementary Parent Group  
6:30 p.m. - TES

- I. Call to Order – Meeting was called to order by Stacey Doumit at 6:40 p.m.
- II. Attendance: Loretta Griffis, Andi Abbott, Shahna Paul, Stacey Doumit, Klaire Vogt, Alaina McCully, Anna Sullins
- III. Secretary’s Report – Loretta moved to accept the minutes. Alaina seconded. Approved
- IV. Treasurer’s Report – Loretta has been shopping for Spudingo prizes. A check was written to Mrs. Tibbals for the MARS Rover competition at our last meeting. Shahna moved to accept the treasurer’s report. Anna seconded. Approved
- V. Teacher Funding Requests
  - A. Anna Sullins made a written request to complete her current novel sets that she uses. She also requested unit guides that tie into Common Core State Standards. Alaina McCully made a motion to approve the funding request, Andi Abbott seconded. Approved.
- VI. Standing Committee Reports
  - Craft Fair** - no report
  - Staff Appreciation** –no report
  - Box Tops/Soup Labels** – \$410.00 of boxtops need to be mailed in by March 1, 2014. 6,104 Soup Label points; used to purchased playground equipment for Troy Elementary
  - Spudingo – Friday, April 11**
    - 5:30-6:00 p.m. Dinner
    - 6:00-9:00 p.m. Bingo
    - The committee is working on the menu & gathering prizes. We’ve received \$590.00 in cash donations. Many other great prizes have been donated as well. Loretta has been purchasing items for Spudingo prizes.
  - Lemonade Stand** – no report
- VII. Special Committees Reports – No Calendar Committee report. Technology Committee report-looking into a VOIP system for the entire district to cut down on cost. Router systems have been cleaned up and the district is working on wireless to decrease internet interruptions. Klaire Vogt discussed security safety measures that the elementary school is working on.

VIII. Unfinished Business

A. Eastside Cinema Children's Matinee Series - We get a dollar from each sheet sold. Mrs. Cannon has agreed to sell them through the office again next year. Thank you Senica!

B. Inventory Compilation and Identifying location-  
Coffee Pot, Lemonade Stand items, 5 gallon drink container  
Totes with Shorts, box of paper boats for potatoes, Styrofoam cups,  
wax paper squares, 3 boxes of Troy Trojan cups, two cash boxes, 3 scrapbooks,  
cans of lemonade. We will work with Mrs. Vogt to find a school location for  
these items.

IX. New Business

A. Title I program will be having its review in April, Klaire will be asking for parent input in regards to the Title I program.

B. Budget discussions will be held in the near future as reported by Stacey who heard from Dr. Castro at the THS PAC meeting.

X. Announcements

Parent group is selling cups at various basketball games.

XI. Adjournment – Shahna moved to adjourn the meeting at 7:45 p.m., Klaire seconded.

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Minutes for March 17, 2014  
Troy Elementary Parent Group  
6:30 p.m. - TES

- I. Call to Order – Meeting called to order at 6:40 p.m.
- II. Attendance: Allison Smith, Stacey Doumit, Loretta Griffis, Kristi Holden, Andi Abbott, Alaina McCully, Shahna Paul
- III. Secretary’s Report – Allison Smith moved to approve last month’s minutes. Alaina seconded. Approved
- IV. Treasurer’s Report – Andi Abbot moved to approve the treasurer’s report. Kristi seconded. Approved
- V. Teacher Funding Requests –
  - A. Kristi Holden moved to accept Mrs. Tibbals’ request for \$134.00 for a field trip to Nez Perce Pow Wow and Spaulding Park. Andi Abbott seconded. Approved
- VI. Standing Committee Reports
  - Craft Fair** – no report
  - Staff Appreciation** – no report
  - Box Tops/Soup Labels** – no report
  - Spudingo\_– April 11, 2014** - We still need help in the kitchen and collecting money for Bingo. Contact Stacey Doumit or Loretta Griffis for information.
    - -Allison (general planning)-Discussed food preparation and menu
    - -Loretta (prizes)-Donations of \$1065.00 for prizes and food. Discussed what prizes we have and what is still needed. There are lots of great prizes!
    - -Blackout Gift Basket for Chase
  - Lemonade Stand/Troy Days** - no report
- VII. Special Committee Reports –
  - Calendar** - Discussion about what the calendar committee is currently considering. Please contact Heidi Heath to give input.
- VIII. Unfinished Business –
  - A. Plan Inventory compilation- revisit at a later date
- IX. New Business –

Kellogg’s Family Rewards: Alaina found this and found that when you enter codes you get money that can be donated to our school. Alaina will make a flier to send home for more information.
- X. Announcements – no announcements
- XI. Adjournment-Shahna moved to adjourn at 7:45 p.m. Alaina seconded. Approved

Minutes for April 21, 2014  
Troy Elementary Parent Group  
6:30 p.m. - TES

- I. Call to Order – 6:36 p.m.
- II. Attendance: Stacey Doumit, Shahna Paul, Tiffany DeMeerleer, Emily White, Klaire Vogt, Loretta Griffis, Alaina McCully, Allison Smith
- III. Secretary’s Report – Loretta moved to approve the March meeting minutes. Alaina seconded. Approved
- IV. Treasurer’s Report – \$10,013.37 is the current balance of the TPG account. Shahna moved to approve the Treasurer’s Report. Tiffany seconded. Approved
- V. Teacher Funding Requests
  - A. “Pizza for Parents” – Mrs. White requested funding for an end of the year celebration for students and parents in Title I. There are approximately 50 students served by Title I services. The amount requested is \$200.00. This includes pizza for parents and students plus some door prizes. Alaina moved to approve the request. Tiffany seconded. Approved
  - B. Music Props - Mr. Murdock requested \$65.00 for props for the music program. Alaina made a motion to approve the request. Allison seconded. Approved
- VI. Standing Committee Reports

**Craft Fair** – discussed possible dates and working with the HS’s “Drive One for your School. The Craft Fair has been the 3<sup>rd</sup> weekend in October, but the Drive One for your School is set for the 1<sup>st</sup> Saturday in October. We will ask for feedback and set it for the 1<sup>st</sup> Saturday if it works out.

**Staff Appreciation** – Teacher appreciation is in May 5-9. We discussed food themes for the week. The District will be supplying cake for Friday of that week. For Monday: finger foods/hors d’oeuvres/sandwich wrap sections; Tuesday: vegetable tray; Wednesday: fruit tray; Thursday: beef/cheese/sausage tray. Stacey will send out an email to parent group members requesting items for the week.

**Box Tops/Soup Labels** – pursue Kellogg’s Rewards plan in the fall

**Spudingo** –

  - -We sold \$536.00 in food, \$292.01 for pop and candy, and overall \$1340.96 made for Spudingo. Discussion about having Spudingo in a different month like at the end of March.

**Lemonade Stand/Troy Days** – July 12<sup>th</sup> is Troy Days. Shahna Paul is the chairperson for this event.
- VII. Special Committee Reports –

**Technology** -

**Calendar** –There is discussion regarding the start and stop times of the school year.

Proposals have been sent to the Professional Development Committee, one proposing a timeline similar to this school year and one beginning a week or so later. One of the main points is regarding finals occurring before Christmas break.

VIII. Unfinished Business -

- A. Inventory storage update- we will be storing all TPG inventory items in the elementary school. TPG needs to find a storage shelf for parent group supplies. Stacey will shop around and price compare. Allison moved that we buy a set of shelves. Tiffany seconded. Approved
- B. Drinks left over from Spudingo will be donated to Soccer concessions, which is fundraising for Chase Thompson's Donation Fund.

IX. New Business –

- A. Landgrove Coffee Fundraiser proposal – Hannah Binninger (owner of Landgrove) would like to provide their product for a fundraiser for the TES Library and has discussed this with Mrs. Perezchica. We discussed the proposal with Mrs. Vogt during the meeting. Alaina moved to have a coffee fundraiser. Allison seconded. Approved
- B. Elections will be in May for TPG officers.

Meeting adjourned ~7:48 p.m.

Minutes for May 19, 2014  
Troy Elementary Parent Group  
6:30 p.m. - TES

- I. Called to Order – 6:40 p.m.
- II. Attendance: Allison Smith, Mrs. Vogt, Mrs. Sandquist, Andi Abbott, Loretta Griffis, Stacey Doumit
- III. Secretary’s Report – Loretta moved to approve minutes. Andi seconded. Approved.
- IV. Treasurer’s Report – Allison moved to approve report. Andi seconded. Approved.
- V. Teacher Funding Requests  
Books – Mrs. Sandquist reviewed her request for book collections for the 3<sup>rd</sup> grade classroom. Allison moved to approve the request. Loretta seconded. Approved.
- VI. Standing Committee Reports  
**Craft Fair** – Andi moved to set the date for the Craft Fair for **October 4, 2014**. Allison seconded. Approved.  
**Staff Appreciation** – Mrs. Vogt wanted to thank everyone for all of their support. Senica sent us a nice thank you note for all of the goodies. Stacey thanked Loretta for all of her hard work organizing these days and all of the parents for providing goodies for Teacher Appreciation Week.  
**Box Tops/Soup Labels** – We cut labels during the meeting. Stacey made a flyer to go into Wednesday Folders for reminding families to collect box tops over the summer.  
**Spudingo** – Stacey reported that she, Allison, & Loretta met to organize some of the event information and to start to compile a “to do” list.  
**Lemonade Stand/Troy Days** – Loretta was wondering where the “strawberry” blue cooler might be. We discussed purchasing a second drink cooler to dispense drinks at Troy Days and other events. Allison moved to purchase another drink cooler. Andi seconded. Approved. Stacey reported that Heather Bailey asked if the committee for the Race for Chase event could borrow the 2 coolers for the race. Everyone approved.

VII. Special Committee Reports

**Technology** – Mrs. Vogt reported that a technology pilot grant is being pursued by the Technology Committee. Some of the items included in the grant are mimeos for each classroom, updating projectors and providing Chromebooks for teachers and at a later phase providing them for students. This grant is due in June. It also includes the development of teacher leaders to train other teachers (this would be a multi-phase process).

**Calendar** – 2014-15 TSD calendar was approved at the last board meeting. Start date will be 8/26/14 and end date will be 5/28/15.

VIII. Unfinished Business

**Inventory storage update** – Shelves have been ordered from Staples.com. They are Hirsch Heavy Duty Riveted Boltless with particle board shelf inserts, 72Hx48Wx18D, \$10 off + free shipping for a total cost of \$137.79. They should be in by the end of the week.

**Landgrove Coffee Fundraiser** – We sold 60#s of coffee at \$10/lb. Our bill from Landgrove for their cost is \$417, so we made \$183 to be used for the library.

IX. New Business

**2014-15 Officer Nominations & Elections** – We did not have quorum present, so elections will be postponed until September.

**PAC** -Mrs. Vogt discussed the creation of a Parent Advisory Committee beginning the next year school. Because the school has a school-wide title status, federal guidelines require a PAC be set up for academic input to help increase networking. A discussion followed, including the idea of having room parents again to assist teachers with activities that parents can be involved in. We also talked the idea of having a new school parent welcome night to cover things we assume everyone knows, but many new parents don't. Maybe have "top ten things you need to know and don't" (morning announcements, etc.).

**Playground** -We discussed the use of the school for the Summer Program and asked Mrs. Vogt about the status of the playground. She said French drains are to be put in along sidewalks in the playground over the summer to help with water runoff to try and keep the playground dry during the spring wet weather.

X. Announcements – Mrs. Vogt said the Handbook Committee has met and changes include creation of the PAC committee, adding a list of healthy snacks (list in handbook) for treats & snacks brought into the classroom.

XI. Adjournment – Meeting adjourned at 7:36 p.m. Allison moved to adjourn. Loretta seconded. Approved.

Minutes for September 15, 2014  
Troy Elementary Parent Group  
6:30 p.m. - TES

- I. The meeting was called to order at 6:45 p.m.
- II. Attendance: Stacey Doumit, Tiffany DeMeerlear, Molly Steiner, Andi Abbott, Loretta Griffis, Klaire Vogt, Alaina McCully, Tyrell Trout, Shahna Paul
- III. Secretary's Report – Stacey moved to approve the minutes from May, Tiffany agreed, and Andi seconded. Approved.
- IV. Treasurer's Report – \$9341.64 is our current balance.
- V. Principal's Report – Back School night served over 188 meals. Suggestion was made to have someone to direct new families to rooms. Flashing Signs at Monica Street and Mary Street - the city council said that if we give links and examples they would look into it. Mrs. Vogt is still working with the city council to get flashing signs. Kindergarten welcome kit is being brainstormed by Mrs. Vogt and other members of the parent group. Molly brought up suggestions like receiving the lunch menu, needing the student's id # to access school lunch account – how do you get it? Book Fair volunteers are needed during parent teacher conferences. October 20<sup>th</sup>, 2014 is the Book Fair. Volunteers are needed to count change and help students find books.
- VI. Teacher Funding Requests
  - A. Soft Fall Material – Tiffany made a motion to approve the funding request for the soft fall material for under the playground equipment. Alaina seconded. Approved.
  - B. Book Fair – Alaina made a motion to approve \$320.00 for the book fair food and beverages for families, Stacey seconded. Discussion occurred and the amount was increased from its original request so they would not run out of pizza. Approved.
  - C. Additional requests- Boat trip field trip for 4<sup>th</sup> grade was discussed. This is a big undertaking. Parents and volunteers will begin with having discussions with the classroom teacher and go from there.
- VII. Standing Committee Reports
  - Craft Fair –Menu will be Pulled Pork, Salad and Pop or Salad and Pop. We will ask for food donations.
  - Staff Appreciation – no report
  - Box Tops/Soup Labels – no report
  - Spudingo – no report
  - Lemonade Stand/Troy Days – tabled. Do not have updated budget.

VIII. Special Committee Reports

**Technology** –head phones that we purchased are in the computer lab. 6<sup>th</sup> graders buy their own because they do not like to share according to Mrs. Vogt. Stacey asked if we were getting volunteers for the computer lab and the library. There was a list that people could sign up to volunteer.

**Calendar** – no report

IX. Unfinished Business

X. New Business

A. Elections – we will have nominations at the next meeting.

XI. Announcements - none

XII. Meeting was adjourned ~7:20 p.m.

Minutes for October 20, 2014  
Troy Elementary Parent Group  
6:30 p.m. - TES

- I. The meeting was called to order at 6:40 p.m.
- II. Attendance: Stacey Doumit, Kristi Holden, Alaina McCully, Loretta Griffis
- III. Secretary's Report – Approved minutes.
- IV. Treasurer's Report – we have \$9316.90
- V. No Teacher Funding Requests
- VI. Standing Committee Reports
  - Craft Fair** – It was not as good as last year. The crowd was smaller. We made \$875 with vendors, \$77 with the raffle, \$379 from food sales, \$330 with the silent auction baskets, with a total of \$2161.32. This is with expenses withdrawn. The pulled pork was a better lunch than spaghetti. Set up went well, as well as clean up. We discussed having it a week or two later so we didn't conflict with the school day off.
  - Staff Appreciation** – We forgot Bus Drivers Week and Cooks Week. Loretta will pick up muffins & juice and give to Suzette to put out for drivers. She will also get flowers for the kitchen staff.
  - Box Tops/Soup Labels** – We have \$260 worth ready to go.
  - Spudingo** – no report
  - Lemonade Stand/Troy Days** – no report
- VII. Special Committee Reports
  - Technology** – There was a meeting this month. Stacey did not attend, but everyone was introduced to the new computer support person, Mr. Noppe. He is implementing a new information access system to take place of PASS called Family Link. He has also been learning the hardware and broadband system we have.
  - Calendar** – no report
- VIII. Unfinished Business – none discussed.

- IX. New Business –
  - A. Elections – There was not a quorum present. We talked about having nominations in March and elections in April because May is so busy for everyone. We talked about Kristi helping Shahna with her Secretary duties until then. It was decided that we would table elections until next Spring.
  - B. Directory – Alaina volunteered to provide a draft of a flyer to Mrs. Vogt requesting that the TPG create a school directory (not the school). Stacey volunteered to proofread the directory.
  - C. Movies – Kristi will check into the Eastside Cinema’s upcoming student movie program.
  - D. Alaina will check to see if Staples has an incentive program for recycling ink cartridges.
  - E. Someone will check with Tyrell to look into Safeway receipt/rewards.
  
- X. Announcements – none
  
- XI. Meeting was adjourned at 7:06 p.m.

Minutes for November 17, 2014  
Troy Elementary Parent Group  
6:30 p.m. - TES

- I. Meeting was called to order at 6:37 p.m. Everyone helped cut out box tops.
- II. Attendance: Loretta, Mrs. Vogt, Stacey, Mandi
- III. Secretary's Report was approved.
- IV. Treasurer's Report – Loretta reported that we have a current balance of \$8744.10.
- V. Principal's Report – Mrs. Vogt talked about the great Veteran's Day Program that TES hosted.
- VI. Teacher Funding Requests – none this month.
- VII. Standing Committee Reports
  - Box Tops/Soup Labels – We have \$415 coming from box tops that are being redeemed. Soup labels – We have ~6000 labels. Loretta will be sending those in soon.
  - Spudingo – Everyone approved Loretta to start sale shopping for prizes.
  - Scratch for Schools – Heidi & Jason Heath and Jim Foote (new trainee 😊) generously donated their time to scratch lottery tickets in Lewiston and earned TES \$200.00. We decided to purchase a \$50 restaurant gift card to thank the Heath's for their many years of support to the program.
- VIII. Special Committee Reports
  - Technology – U of I's Doceo Center has donated 24 chromebooks and TES is purchasing an additional cart. They have a total of 36 carts now to split between 2 carts so they can be used in 2 classrooms. With 8 more chromebooks, 2 classes can be served at the same time. TPG agreed to purchase additional chromebooks to complete a set of 44.
  - Calendar – no report
- IX. Unfinished Business – none

- X. New Business
  - A. P.O. Box maintenance – check into 501, discussed keeping p.o. box. Decided it would be best to keep it. Stacey will get the key from Shahna.
  - B. Hour of Coding is scheduled for Dec 3-6. Betsy Thill requested that through the support of LCSC we host an “Hour of Coding” for the 3<sup>rd</sup> – 6<sup>th</sup> students. Website is code.org. We agreed to support providing beverages and snacks.
  - C. Playground Equipment – Some parents had concerns about availability of balls, etc. on playground. Mrs. Vogt gave an example of giving the students 5 new balls the previous week and by the end of the week all had ended up over the fence.
  - D. SunnyD Bookspre – Mrs. Vogt passed the information along to the teachers.
  - E. We discussed having a coffee sale to earn money to go toward chromebooks.
  
- XI. Announcements – Mrs. Vogt talked about the school spearheading a family reading focus that is being sent to families. It would include kids who read through Christmas break being offered incentives.

Loretta talked about a future idea/potential fundraiser – family portraits offered at \$15 for 8x10 or 2 5x7s. The preschool did this with a lot of success.

- XII. Adjournment – meeting adjourned ~7:05 p.m.

Submitted by Stacey Doumit

Minutes for January 20, 2014  
Troy Elementary Parent Group  
6:30 p.m. - TES

- I. Call to Order – Meeting was called to order by Stacey Doumit at 6:34 p.m.
- II. Attendance: Kristi Holden, Loretta Griffis, Andi Abbott, Shahna Paul, Tami Noble, Stacey Doumit, Tiffany DeMeerleer, Crystal Tibbals, Allison Smith
- III. Secretary’s Report – Shahna moved to accept the minutes, Loretta seconded. Approved
- IV. Treasurer’s Report – Everyone received January Financial Statement with the agenda. They beginning balance (ending balance in November) did not match with the checkbook’s. This will be adjusted and corrected before the next meeting. Allison moved to accept Treasurer’s Report as is, Tiffany seconded. Approved
- V. Teacher Funding Requests
  - A. Mars Rover – Mrs. Tibbals explained what the Mars Rover program is and told everyone that 17 students have signed up. Total cost of the request was \$340.00. Tami motioned to approve request, Tiffany seconded the motion. Motion passed.
  - B. Movie Passes – Mrs. Tibbals shared the Eastside Village Cinemas fundraiser for the Troy School District. There was discussion about pursuing this as a fundraiser. Kristi Holden said she would look into it for us and report back to TPG.
- VI. Standing Committee Reports
  - Craft Fair** - no report
  - Staff Appreciation** - The Staff lunch in December went well. Stacey wrote up a budget summary of what she spent, she also reported that there were quite a few donations.
  - Box Tops/Soup Labels** - We have \$315.00 in boxtops. Loretta will save until March 1, which is the next deadline to turn in. The school has spent some of the points for new equipment.
  - Spudingo** –
    - After discussion regarding dates for Relay for Life, it was decided to set the Spudingo date for April 11, 2014
    - 5:30-6:00 p.m. dinner
    - 6:00-9:00 p.m. Bingo
    - Inland Cellular will donate \$200.00 for food
    - Motion was made by Kristi to sponsor a round of bingo for the Troy Relay for life team, Tami seconded. Motion passed. Kaye Girard is the Relay for Life team chair person.
  - Lemonade Stand** – no report

January 20, 2014

- VII. Special Committees Reports – Technology, Calendar – *Technology meeting later this month. No Calendar Committee report*
  
- VIII. Unfinished Business
  - A. Final vote on Bylaws - Tiffany moved that we approve the bylaws for the 2014 school year. Allison seconded. Motion passed.
  - B. Inventory location - Stacey suggested that we discuss what we have before purchasing more supplies. At the next meeting we will discuss location possibilities with Mrs. Vogt.
  
- IX. New Business
  - A. Distinguished Young Miss Scholarship donation. Julie Fry sent a letter to the parent group asking for a scholarship donation of \$100.00. Tami moved to give money to Distinguished Young Women Scholarship, Stacey seconded. Motion passed.
  - B. Cash boxes – Loretta discussed purchasing a cash box. Kristi moved to purchase two cash boxes for the TPG parent group, Allison seconded. Motion passed.
  
- X. Announcements
  - Possibly selling cups at THS Basketball Games - Stacey will check with THS Student Council to see if we can sell our cups at one of the basketball games.
  
- XI. Adjournment – Shahna moved to adjourn the meeting, Allison seconded. Motion passed. Meeting ended at 7:35 p.m.

*The Troy Elementary Parent Group is a group of parents and volunteers who help to provide our school, staff and students with resources to help support the current curriculum and programs that would enhance and support student outreach, learning and educational experiences.*