



REQUEST FOR FINANCIAL ASSISTANCE

Name of Group Requesting Funds: _____

Coach/Advisor/Leader: _____

Description of request for funding: Be specific about the type of equipment, apparel, travel, training, etc. and the quantity and cost. Also provide copies of catalog pages or images and description of item(s), as applicable.

Note: funds can only be given to support students actively participating in a school sanctioned program.

ITEM(S)	QUANTITY	COST

Total Amount Requested: \$ _____

Amount of matching or other funding available for this purpose: \$ _____

How were matching funds obtained for this purpose?

If funds are to be used for apparel or equipment (*note: uniforms are provided by school*) when was the last time these items were purchased?

If the last time of purchase was less than 2 years ago, please explain why new apparel or equipment is needed now.

All requests are reviewed and voted on at the next regularly scheduled Booster Board meeting, please plan accordingly. Attendance at this meeting by the coach/advisor/leader is highly suggested. A copy of detailed purchase order or receipt must be provided to the Boosters for release of funds.

Coach/Advisor Signature

Date

Principal Signature

Date

~~~~~ **FOR BOOSTERS USE ONLY** ~~~~~

Received: \_\_\_\_\_  Approved  Denied on: \_\_\_\_\_ for amount of \$ \_\_\_\_\_

Notification done: \_\_\_\_\_ Letter sent: \_\_\_\_\_ Notes: \_\_\_\_\_