

Trojan Boosters  
Troy, ID  
August 31, 2015  
Trojan Boosters Meeting Minutes

**Called to Order 5:50 pm**

**Members Present:** Heidi Heath, Janet Schetzle, Tami Noble, Renae Bafus

**Guests:** None

**Minutes:** n/a

**Treasurers Report:** n/a

**New Business:** None

**Old Business:**

**Membership drive:** Renae said she could start on the membership drive as soon as she has her class materials ready. She suggested that we do a bulk mailing to all addresses in the 83871 like the district did for the levy. It should only be around \$150 which is about what it cost to do our limited mailing last year. Approved. Heidi will provide two reams of colored paper for the Membership Drive flyers and the school will print them.

**Membership Coordinator:** Is still in the same situation. Heidi suggested everyone chair one of the major events to help lighten the load. Each officer would then recruit another member to help them with their project, for example, Renae and Rhonda (for now) Membership Drive – Tami Appreciation Event and Janet the plaques in the gym possibly with Tera- just thoughts. Renae suggested eliminating the business year bars to make it easier. It was suggested that a frame and certificate could replace it. Renae would contact the business members to see how they would feel about the change. Renae will touch base with three possible candidates to see if they would be interested. Heidi provided a list of possible candidates for the position and Renae was going to follow up.

**Meeting Minutes Update:** There are still missing minutes and financials. Janet said the next three weeks are busy, so she could work on the financials in October. Tami said she could send Janet what she put together for the board last spring. We need to update what we have contribute to on our website, going back at least 2 years.

**Other Business:**

**Letter to coaches:** Heidi said she would draft a letter to give the coaches to remind them that the Boosters are here to help to attach with an expense request form and she would like all the officers to sign it.

**Carnival:** Heidi suggested we could do an end of the year carnival instead of the Booster Bounce. We will visit this idea for 2016-2017

**Step down:** Heidi said she would need to step down for the remainder of this year while she is undergoing treatment. Tami said she would step in where needed to help. Heidi updated everyone on her treatment plan. Renae suggested that given Heidi's situation and what Troy has been through we should keep it low key and focus on just the membership drive and appreciation event.

**Adjourn: 7:00 pm**

# Trojan Boosters



Troy, ID  
September 28, 2021  
Trojan Boosters Meeting Minutes

## Call to Order 5:37 pm

**Members Present:** Rhonda Case, Janet Schetzle, Renae Bafus, Tami Noble

**Guest:** None

**Minutes:** It was moved by Rhonda and seconded by Renae to approve the minutes from the August meeting.

**Treasurers Report:** written report submitted balance \$11010.30

## New Business:

- **Homecoming Tailgate**—the boosters will be providing a tailgate lunch for the high school students on Friday, October 9. There will be 99 kids to feed. Janet will pick up the needed supplies.
- **Membership appreciation**—it was decided that the boosters will have their membership appreciation at a basketball game in January. The membership drive will close on December 31.

## Old Business:

- **Meeting Minutes Update**—Rhonda has a file at her office that she is going to look at it and report back.
- **Website Update**—Janet has compiled a list of donations and will submit it to the person that does the website.
- **Membership Flyer**—Renae presented a draft of the flyer for membership. This is going to go out to everyone in the Troy zip code later this week. Rhonda will prepare the paperwork for the every door direct mail and bring it up to Janet at the school so she can print it and write a check.
- **Open Position for membership coordinator**—we are continuing to seek a replacement for the membership coordinator. We are hoping to extend the invitation to our meeting to all of the new and existing members possibly through a group email.

## Other Business:

- **Next Meeting**—we are planning to stick to the last Monday of the month for our regular meetings. The next meeting will be Monday, October 26<sup>th</sup> @ 5:30 p.m.

**Adjourn: 6:30 P.M.**

# Trojan Boosters



Troy, ID  
October 26, 2015  
Trojan Boosters Meeting Minutes

## **Call to Order 5:37 pm**

**Members Present:** Rhonda Case, Janet Schetzle, Tami Noble

**Guest:** None

**Minutes:** It was moved by Rhonda and seconded by Janet to approve the minutes from the September meeting.

**Treasurers Report:** written report submitted balance \$11010.30

## **New Business:**

- **Quickbooks**—Renaë is getting all of the booster registrations into Quickbooks and Theresa Kwate will be taking over as Membership coordinator
- **Membership drive update**—Theresa Kwate has agreed to take over as coordinator.
- **Ideas for next year's homecoming student lunch**—talked about somehow having the students eat at the lunch provided. This year some of the classes ordered lunch brought in so the boosters were left with quite a bit of leftover food.

## **Old Business:**

- **Meeting minutes**—Rhonda has written all of the minutes that she has for 2014-15.
- **Website Update**—information has been submitted to the website manager for posting.
- **Open Position for Membership coordinator**—Theresa Kwate

## **Other Business:**

- **Next Meeting**—Monday, November 30, 2015 at 5:30

**Adjourn: 6:30 P.M.**

# Trojan Boosters



Troy, ID  
November 30, 2015  
Trojan Boosters Meeting Minutes

## **Call to Order 5:45 pm**

**Members Present:** Rhonda Case, Janet Schetzle, Renae Bafus, Tami Noble

**Guest:** None

**Minutes:** It was moved by Janet and seconded by Renae to approve the minutes from the October meeting.

**Treasurers Report:** written report submitted balance \$12536.62. Membership drive money has been deposited.

## **New Business:**

- **Quickbooks**—No comments made about this.
- **Membership drive update**—a more extensive report will be given at the next meeting. There has been some fees deposited.
- **Position for Membership Coordinator**—it was moved by Rhonda and seconded by Janet to vote Theresa Kwate in as Membership Coordinator for a two year term. Motion passed. The Boosters are going to check with Theresa to see if there would be a better time to meet so that she can attend.

## **Old Business:**

- **Appreciation Day during basketball**—the Appreciation Day is scheduled for Tuesday, January 19 at the boy's game vs. Potlatch. Janet will order 3 cakes and get more napkins, plates and forks. The postcard invitations will be made by Tami and mailed out to Boosters on January 12. The boosters will be giving out lanyards to the members.

## **Other Business:**

- **Next Meeting**—No scheduled meeting for December but there will be an email sent out by December 14 for input on the postcard for Appreciation Day.

**Adjourn: 6:30 P.M.**

# Trojan Boosters

Troy, ID  
January 25, 2016  
Trojan Boosters Meeting Minutes

## Call to Order 5:36 pm

**Members Present:** Rhonda Case, Janet Schetzle, Tami Noble, Theresa Kwate, Jo Lynd

**Guest:** None

**Minutes:** minutes from previous meeting approved over email in December.

**Treasurers Report:** written report submitted balance \$13,009.00

## New Business:

- **Plan of Activities**—group should make a list of all activities involved in each position on the Boosters. Also discussed the main activities that the Boosters support—Homecoming Tailgate, Membership drive and maybe some fundraisers. Currently the Boosters does not have a fundraiser that they do. The Booster Bounce has been found to be a lot of work with little profit.
- **Review Membership Coordinator tasks**—discussed the tasks involved with being the Membership Coordinator and decided that it would be good to have 2 people working as “Co-chairs” for this position. Jo Lynd agreed to be a co-chair with Theresa Kwate. We discussed the timeline for membership drive and decided to wait until summer to pursue those that didn’t pay this year and ask them to join for next school year. Boards in the gym—Theresa may have access to some scraps of boards that we may be able to use for the gym. We are going to wait until later in the spring to see what she can get and have the Ag. Students try to make them look like the boards already on the wall.
- **Quickbooks**—this was discussed but we aren’t sure what the plan for using Quickbooks is so we will contact Renae for clarification.
- **Jo Lynd**-- It was moved by Rhonda and seconded by Janet to appoint Jo Lynd as co-chair for the Membership Coordinator. Motion passed.
- **District Tournament Program**—it was moved by Rhonda and seconded by Jo to put an ad for the Trojan Boosters in the district tournament program. Motion passed.

## Old Business:

- **Appreciation day during basketball—how did it go?** It went well but we ended up with a lot of cake at the end. It was decided in the future to allow people from Troy to eat cake and not “hoard” it. If at the end of the evening there is cake left over offer it to the opposing teams patrons. We ordered 3 cakes this year. It is suggested that in the future we order 2 chocolate and 1 white.
- **Membership drive update**—we are thinking that maybe we need to send out letters to each Booster next year instead of a zip code bulk mailing. Some of the Boosters don’t live in the Troy zip code. Janet is going to put together a report comparing the past few years membership due amounts for a future meeting.

## Other Business:

- **Next Meeting**—The next meeting will be Monday, February 22 @ 5:30 p.m.

**Adjourn: 6:31 P.M.**

# Trojan Boosters



Troy, ID  
March 28, 2016  
Trojan Boosters Meeting Minutes

## Call to Order 5:41 pm

**Members Present:** Rhonda Case, Janet Schetzle, Tami Noble, Jo Lynd

**Guest:** None

**Minutes:** It was moved by Rhonda and seconded by Janet to approve the minutes from the January 25, 2016 meeting. Motion passed

**Treasurers Report:** written report submitted balance \$12,022.97

## New Business:

- **Plan of Activities**—we discussed the various activities that the Boosters currently do: plaques, money for teams making it to state, booster appreciation, float at Troy Days (Janet will work on getting the float together)
- **Review Membership Coordinator tasks**—we discussed getting more wood for the Ag classes to make more boards for in the gym so that they are ready when they are needed. Rhonda will get more wood and stain for the boards and ask the Ag class to make more. We also discussed going through all of the current membership and making sure that the businesses have their plates and that everyone is represented on the board in the gym.
- **Quickbooks**—no discussion.
- **Secretary Position**—Rhonda is planning to resign from the position in May. We decided to advertise the position in the Troy Talk, send emails through the school and try to think of an individual to recruit.
- **Funding Request**—there may be a request coming from the Softball team.
- **Senior Night Flowers**—it has been discussed that the Trojan Boosters start providing flowers for the mother's at senior night. The details of this will be discussed at a later meeting.

## Old Business:

- None

## Other Business:

- **Next Meeting**—The next meeting will be Monday, April 25 @ 5:30 p.m.

**Adjourn: 6:35 P.M.**

# Trojan Boosters



Troy, ID  
May 23, 2016  
Trojan Boosters Meeting Minutes

## Call to Order 5:40 pm

**Members Present:** Rhonda Case, Janet Schetzle, Tami Noble, Heidi Heath, Theresa Kwate

**Guest:** None

**Minutes:** The minutes from the March 28, 2016 meeting were approved.

**Treasurers Report:** written report submitted balance \$11,809.57.

## New Business:

- **2016 Booster Membership Campaign** – Starts in July. Rhonda will put an ad in the Troy Talk for membership in June and July.
  - **Flyer** – Needs to be ready by June 24 and mailed by June 29. The originals are needed from Renee.
  - **Online membership option** – Access is needed for Theresa and/or Jo.
  - **Mailing** – After some discussion it was decided that we should do a bulk mailing again to all Troy address and Moscow members. Janet will check on the size needed to do the mailing and to see if we can use the cities folding machine.
  - **Booster plaques update** – Business members need to be given their year bar.
- **Someone to keep the Facebook page up to date with game times, scores, etc.**—We discussed asking a High School Junior to update. A Junior would be more responsible and could do it for two years. Heidi will check with a couple students.
- **Float for Troy Days** – Janet is taking care of the logistics. She said we will need a driver and a generator. Heidi said we could use their generator again. Heidi and Theresa are checking on the possibility for a driver.

## Old Business:

- **Secretary Position** – We are still in need of a new secretary. Heidi is waiting to hear back from a potential replacement.

## Other Business:

- **Funding options** – A couple funding possibilities are the concession stand sign needs replaced and the crow's-nest needs maintenance.
- **Game day rosters** – Boosters could welcome new members as a way to advertise for membership.
- **Next meeting**—The next meeting may be in June at a day/time TBD if needed to get the membership flyer completed. Otherwise, the next meeting will be Monday, August 22 @ 5:30 p.m.

**Adjourn: 6:25 pm**

# Trojan Boosters



Troy, ID  
June 27, 2016  
Trojan Boosters Meeting Minutes

## Call to Order 5:40 pm

**Members Present:** Janet Schetzle, Tami Noble, Heidi Heath, Theresa Kwate

**Guest:** None

**Minutes:** The minutes from the May 23, 2016 meeting were approved.

**Treasurers Report:** written report submitted balance \$11,809.57.

## New Business:

- **2016 Booster Membership Campaign** – Starts in July 1 to September 16. Need to remind Rhonda to put an ad in the Troy Talk for membership in July and August.
  - **Flyer** – Janet got the size for printing. It can be printed at the school. Heidi will update the flier, Janet will print them on Wednesday and take to Heidi, Heidi will take them to the City for folding.
  - **Online membership option** – Yes, we will continue. Access is needed for Theresa and/or Jo.
  - **Mailing** – They will be sent to all Troy residents this week and members in Moscow and other locations next week.
  - **Booster plaques update** – Business members need to be given their year bar. After some discussion, it was decided that it makes sense to continue with the year bars and plaques for the Coaches Club. Jo will be asked to get year bars and any plaques needed made at Precision. Plaques in gym will be updated in August and then in October/November. Theresa will contact Tera to make new plaques. Need to check with Rhonda on the status of the boards.
- **Float for Troy Days** – Janet is taking care of the logistics. She said we will need a truck and trailer. Janet will check with driver from last year.

## Old Business:

- **Secretary Position** – We are still in need of a new secretary. Need to contact Rhonda to place ad in the Troy Talk.

## Other Business:

- **Someone to keep the Facebook page up to date with game times, scores, etc.**—Looking for a male and female to provide updates like game times, scores, pictures, etc.
- **Membership drive** – Have a table set up for membership drive at the first home volley ball game and football game.
- **Next meeting**—The next meeting will be Monday, August 22 @ 5:30 p.m.

**Adjourn: 6:47 pm**